

Appendix B: Interview Template & Informed Consent Sheet

The participants were interviewed using a semi-structured interview format, so depending on how they responded to questions, some questions were skipped for that participant. An example of this occurred when respondents provided answers to some questions before we asked the question. Additionally, some respondents remarked on some questions in a way that allowed for further probing, to gain a more comprehensive explanation on what they mentioned.

Interview Guide

In order to gain accurate data, I need to transcribe the interview. Is it ok if I record the interview?

The reason that we wanted to talk to you is because we think you can help us solve a mystery. Before we analyzed the data from the follow-up survey we fully expected that the 2014 data would show a healthy increase in RDS provided in ACRL libraries compared with the 2011 data. Instead we were surprised to find that, overall, there was not a lot of difference between the two datasets.

So we would like to start by having you recreate your responses to RDS questions in the 2014 survey to the best of your ability.

Were there any RDS that (bad news)

- You offered in 2011 but don't offer now?
- In 2011 you planned to offer later but haven't yet?
- In 2011 you planned to offer later but now you don't have any plans to?

For the bad news scenarios, what were the reasons for scaling back your plans?

- Budget cuts?
- Difficulty in training staff in RDS?
- Difficulty in hiring people already trained in RDS?
- Changing priorities in your library?
- Competition from other units in your institution?
- Other?

Can these barriers be overcome?

Is it worth the effort to try to overcome them?

It's possible that RDS remains static, or in decline. Why do you think this may be the case?

May need to prompt with examples, like more difficult than anticipated, lack of qualified staff, miscommunication on what is offered for RDS, etc.

Were there any RDS that (good news)

- In 2011 you planned to offer later and now you do offer it?
- In 2011 you had no plans to offer it but now you have plans to offer it later?

What makes it necessary in an institution to make it possible to have RDS?

Is the demand for RDS by your patrons increasing or decreasing? What is the attitude of your librarians toward RDS?

What might make RDS more attractive to potential users/institutions?

What other thoughts do you have regarding RDS in your library?

Thank you so much for taking the time to talk with us!

Informed Consent Statement

You are invited to participate in an interview, which will be phase 2 of the 2014 ACRL study of research data practices at academic libraries. You are being contacted because you, or your institution, were part of the recent survey phase of our study (phase 1). The interview phase of this study is part of the National Science Foundation sponsored project, DataONE (Data Observation Network for Earth, www.dataone.org).

The subject of the interview will be research data services (RDS) in your library, a subject you are familiar with. As such, the interview poses no more than minimal risk, no more than you would encounter in a typical work day.

Participation is voluntary, you are free to not answer any question you are uncomfortable with, and you may exit the interview at any time.

Also, your privacy and confidentiality will be protected; your name or the name of your academic institution will not be published, and the information you give us will not be shared outside of the research team.

The interview will take about 30-45 minutes, which you may schedule to be held outside of office hours if you wish.

If you have any questions about the study or procedures, please contact Dr. Carol Tenopir (ctenopir@utk.edu) or Dr. Suzie Allard (sallard@utk.edu) of the University of Tennessee. If you have questions about your rights as a participant, contact the University of Tennessee Office of the Research Compliance Officer at (865) 974-7697.

I acknowledge that I have read the above statements, I am 18 years old or older, and I agree to participate.

Library Director:

Signature: _____ **Date:** _____