

Data Services at New England Region Resource Libraries

Survey Consent

This survey is being sent to you through a collaborative project between The University of Massachusetts Medical School and Simmons College School of Library and Information Science. Building a full understanding of the issues involved in developing Data Management Services at libraries continues, but there is still a gap at specialized Medical and Health Science Institutions. By completing an environmental scan of the NER Resource Libraries, the library and information science communities will be able to better address specific issues and pressure points associated with data services. Also, this survey aims to increase knowledge of research data management, give insight to current practices and promote collaboration.

Please complete this survey on data management services (or refer to a relevant staff member for completion) by October 17, 2014. For the purposes of this survey, data management is defined broadly as the process of planning, controlling and preserving the information generated during a research project. Data management services and programs include any guidance, education and training offered in support of researchers, institutions and agency goals.

Participation in this survey is voluntary. If you choose to start the survey, you can stop at any time. Your privacy and confidentiality will be strictly protected. This survey will not be reporting any personal information. All results of the survey will be presented in aggregate, and will not identify any individual. By submitting this survey, you are giving your informed consent to participate in this study.

- Agree
- Disagree

Every precaution shall be taken to protect your privacy and the confidentiality of the records and data pertaining to you in particular and the research program in general, disclosure of which may contribute to identifying you specifically to persons not related to this research program. You are asked to provide your name and contact information for the sole purpose of any follow-up or clarification that must be done to fully understand the information you provide.

- Agree
- Disagree

Data Services at New England Region Resource Libraries

General Information

Please provide the following contact information for the person completing the survey (optional):

Name

Position Title

Email Address

Select your Institution:

Please provide the name of your library?

Are you part of the main library or a branch library at your institution?

- Main Library
- Branch Library

How would you describe your library?

- Non-Health Science related Academic Library
- Academic Library Health Sciences
- Medical Library at a Medical School
- Science Library
- Hospital Library
- Other (please specify)

Data Services at New England Region Resource Libraries

Data Management

Does your library currently have a program to address data management needs?

- Yes
- No
- In the process of developing one

Please describe/list your program or the development process:

Data Services at New England Region Resource Libraries

Types of Services

What kind of reference and consultation data services does your library offer? Check all that apply:

- Consulting with faculty, staff or students on data management plans
- Consulting with faculty, staff or students on data and metadata standards
- Outreach and collaboration with other data service providers either on or off campus
- Providing reference support for finding and citing data or datasets
- Creating LibGuides and finding aids for data, datasets or data repositories
- Research data management classes
- Discussing research data management with other librarians, people on campus or RDS professionals
- Directly participating with researchers on a project (as a team member)

Other reference services (please specify)

What kind of technical or processing services does your library offer? Check all that apply:

- Providing technical support for research data management systems
- Creating or transforming metadata or datasets
- Deaccessioning or deselection of data or datasets for removal from a repository
- Appraising and selecting datasets for curation and preservation
- Preparing data or datasets for deposit into a repository
- Ingest data and datasets into a repository
- Identifying data or datasets that could be candidates for repositories on or off campus

Other technical support services (please specify)

Please give examples of reference/processing requests and frequency of requests:

Data Services at New England Region Resource Libraries

Additional Services

Does your library also provide information resources or services in other areas related to data management and scholarly publishing? Check all that apply:

- Copyright
- Digital Collections
- E-science (team science and networked science; new approaches to scientific research)
- National Institute of Health Requirements
- Open Access
- Research Impact
- Scholarly Communication

Other areas (please specify)

Who is the target audience for your data and related services? Check all that apply:

- Faculty
- Staff
- Graduate Students
- Undergraduate Students
- Medical Professionals

Other group (please specify)

Data Services at New England Region Resource Libraries

Workshops & Classes

Please use the following definitions to answer the next two questions:

Workshops: one or a series of meetings over a short period of time involving instruction on a specific topic or skill; often involves work to be completed during the workshop session

Classes or courses: on going series of meetings over an extended period of time in which students are taught a particular subject; often includes assignments to be completed outside of the meeting times

Does your library currently offer or plan to offer classes or workshops on data services?

- Yes
- No

Data Services at New England Region Resource Libraries

Workshops & Classes

Please specify if your library currently offers or has plans to offer workshops and/or classes on data services. Check all that apply:

	Workshops	Classes
Yes:	<input type="checkbox"/>	<input type="checkbox"/>
No:	<input type="checkbox"/>	<input type="checkbox"/>
Future plans for:	<input type="checkbox"/>	<input type="checkbox"/>

If your library currently offers classes or has future plans to offer classes, what kinds of classes? Check all that apply:

- Semester
- For credit
- Library school for credit
- Professional development

Other type of class (please specify)

If your library currently offers classes or has future plans to offer classes, which audience are your classes geared towards? Please select the most appropriate group(s):

- Faculty
- Staff
- Graduate Students
- Undergraduate Students
- Medical Professionals

If your library currently offers workshops or has future plans to offer workshops, which audience are your workshops geared towards? Please select the most appropriate group(s):

- Faculty
- Staff
- Graduate Students
- Undergraduate Students
- Medical Professionals

Data Services at New England Region Resource Libraries

Participation & Collaboration

Has your library participated in any NER (New England Region) data management or e-science related activities, events or programs? For example, "E-Science Symposia," "Science Boot Camp," or "Train-the-Trainer."

If yes, how so?

If no, why not?

Does your library collaborate with other libraries on providing data services? Check all that apply:

	Libraries at my institution	Libraries at other institutions
Yes:	<input type="checkbox"/>	<input type="checkbox"/>
No:	<input type="checkbox"/>	<input type="checkbox"/>
Future plans for:	<input type="checkbox"/>	<input type="checkbox"/>

Does your library collaborate with other departments at your institution to provide and/or promote data services? Check all that apply:

- Information Technology
- Writing Center
- Department of Research
- Academic departments (please specify areas)

Please describe all of the types of collaborations related to data services you are currently involved in, have done in the past or are planning for in the future:

Data Services at New England Region Resource Libraries

Library Staff & Specialties

Does your library have formal data services positions?

- Yes
- No
- In the process of creating position(s) for hire

Data Services at New England Region Resource Libraries

Library Staff & Specialties

Please list titles of all positions related to data services at your library:

Please provide available job descriptions for these positions (these may be provided as active URLs):

If your library does not have formal positions for data services, who is performing or providing such services? Check all that apply:

- Assistant Librarians
- Reference and Instruction Librarians
- Subject Librarians

Other (please specify)

How does your library support employee and staff development for data services?

- On-the-job training
- Job rotation or cross-training
- Coaching and mentoring
- Conferences
- Professional associations
- Classroom instruction (workshops, seminars)
- Internet-based learning
- Internships
- Career development courses
- University degree or extension programs

Other support (please specify)

Data Services at New England Region Resource Libraries

Web Presence

Does your library have a website? Please provide the link:

Is there a site dedicated to library data services? Please provide the link:

Do your librarians create and tailor online research guides for data management?

- No
- Plan to create guides in the future.
- Yes. Please provide the link(s):

At your library, do librarians consult or use outside online resources to assist users in their data management needs? For example, "e-Science Portal for New England Librarians" or "New England Collaborative Data Management Curriculum."

- No
- Do not know
- Yes. Please provide examples:

Data Services at New England Region Resource Libraries

Institutional Repository

Does your library or institution have any type of repository?

- Yes
- No

Data Services at New England Region Resource Libraries

Institutional Repository

Please specify the type of repository your library or institution has. Check all that apply:

	Institutional	Research	Disciplinary	Data
Yes:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future plans for:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe all of your repository environments:

If your library has an institutional repository, do you accept data or datasets to the repository?

- Yes
- No
- Plan to in the future

Data Services at New England Region Resource Libraries

Assessment

Has your library or institution done an assessment or environmental scan on the community's research/data needs?

- Yes
- No
- In the process of conducting or developing an assessment/environmental scan

Data Services at New England Region Resource Libraries

Assessment

Is the assessment or environmental scan publicly accessible?

- No
- It will be made publicly accessible in the future
- Yes. Please provide the link to access it:

From the assessment/scan, what were your top findings? Please list your user's research/data needs:

How have you addressed or plan to address your user's research/data needs?

Data Services at New England Region Resource Libraries

Challenges

Please answer one of the following questions:

If you currently have data services, what challenges have you encountered?

If you are currently planning to implement data services, what challenges are you encountering?

If you do not offer data services, what are your reasons for not providing such services?

Data Services at New England Region Resource Libraries

Survey Results

Thank you for participating in this survey of New England Region Resource Libraries.

This study was approved and waived of private information by the IRB through Simmons College and University of Massachusetts. Therefore, no answers will be tied to a particular institution and any personal information has been collected for clarification use only.

The composite results of this survey will be published and openly shared with the e-science and health science communities. If you have questions about the research or your rights as a research subject, you should contact Julie Goldman at julie.goldman@simmons.edu and/or the Human Protections Administrator in the Office of Sponsored Programs at 617-521-2414.