Appendix 1: Email request to individual reviewers

March __, 2016

Dear [PEER REVIEWER],

The DataONE Community Engagement and Outreach] Working Group is currently updating our Data Management Education Modules (https://www.dataone.org/education-modules). We have recently added a new module (Legal and Policy Issues), updated the Hands-on Activities, and added a one-page overview of the content contained in the modules.

We would now like to complete a peer review of our modules in order to ensure their accuracy, currency, and overall quality. Your name was put forth as someone with expertise in one or more of the peer review subject areas, and so we are writing to ask for your assistance with performing a brief peer review of Module [, titled].To assist in the peer review process, the Community Engagement and Outreach Working Group has developed a set of criteria to evaluate the modules. For your convenience, we have incorporated the criteria into a short Google Form: [URL REMOVED FOR REVIEW]

Please let us know if you are able to assist with this module review by responding to this email. If you are willing to participate, we would appreciate if you could complete the review by [ADD DATE, ONE MONTH FROM INVITATION]. If you are unable, we would be grateful for recommendations for an alternate reviewer.

We thank you in advance for your thoughtful comments and suggestions. Please contact us if you have any questions.

Best regards,

[name]

[WG affiliation]