

Appendices

Appendix 1: Pre-workshop Survey Instrument

Thank you for participating in the Research Data Access and Preservation Summit Workshop "Turning your Poster or Presentation into a Paper".

This survey should only take you 1-2 minutes!

This pre-workshop survey is intended to help the instructors, Thea Atwood and Kristin Lee, understand how effective the materials presented in the workshop are with respect to the participants confidence in submitting an article based on work they have presented as a poster or presentation. The surveys will only be accessible to Thea Atwood and Kristin Lee, and any work published about the results of the survey will be in aggregate. You will be asked to complete a post-workshop survey as well, but non-participation in one does not preclude participation in the other. All workshop surveys will be collected during the workshop period, which will end your participation in the evaluation being done by the instructors.

Participation in the surveys is voluntary. If you are uncomfortable with any of the questions please feel free to withdraw from the survey. There is no penalty for not participating in the surveys.

No identifying information will be collected as part of this survey. All results will be kept in Tufts

University's enterprise subscription of Qualtrics and aggregate data will be kept on Tufts University's Box.

While the instructors do not anticipate any risks in participating in this survey, unforeseeable risks may arise. If this is the case the study will be terminated and all possible participants will be informed. The study will include all participants in "Turning your Poster or Presentation into a Paper" workshop, which is anticipated to be between 5-15 people.

By completing the following survey you are consenting for the data collected to be used in future assessment and publications. The data will only be used in aggregate, and the aggregate data may be shared with others through a repository like the Open Science Framework.

Any questions or concerns can be directed to Kristin Lee, Research Data Librarian, Tisch Library,

Tufts University, kristin.lee@tufts.edu.

Q1 How confident are you about the following

	Very confident (1)	Confident (2)	Not confident (3)
Submitting articles to journals (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing blog posts (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing proposals for presentations and panels (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing proposals for posters (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q2 Does your tenure or promotion process require that you publish?

- Yes (1)
- No (2)
- I don't know (3)

Display This Question:

If Does your tenure or promotion process require that you publish? = Yes

Q3 Do you feel like you can take the time for writing as part of your work?

- Definitely yes (1)
- Probably yes (2)
- Probably not (3)
- Definitely not (4)

Q4 Do you feel like research is part of your work?

Yes (1)

No (2)

Appendix 2: Post-workshop Survey Instrument

Thank you for participating in the Research Data Access and Preservation Summit Workshop "Turning your Poster or Presentation into a Paper".

This survey will only take you about 2-5 minutes.

This pre-workshop survey is intended to help the instructors, Thea Atwood and Kristin Lee, understand how effective the materials presented in the workshop are with respect to the participants' confidence in submitting an article based on work they have presented as a poster or presentation. The surveys will only be accessible to Thea Atwood and Kristin Lee, and any work published about the results of the survey will be in aggregate. You will be asked to complete a post-workshop survey as well, but non-participation in one does not preclude participation in the other. All workshop surveys will be collected during the workshop period, which will end your participation in the evaluation being done by the instructors.

Participation in the surveys is voluntary. If you are uncomfortable with any of the questions please feel free to withdraw from the survey. There is no penalty for not participating in the surveys.

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While the instructors do not anticipate any risks in participating in this survey, unforeseeable risks may arise. If this is the case the study will be terminated and all possible participants will be informed. The study will include all participants in "Turning your Poster or Presentation into a Paper" workshop, which is anticipated to be between 5-15 people.

By completing the following survey you are consenting for the data collected to be used in future assessment and publications. The data will only be used in aggregate, and the aggregate data may be shared with others through a repository like the Open Science Framework.

Any questions or concerns can be directed to Kristin Lee, Research Data Librarian, Tisch Library, Tufts University, kristin.lee@tufts.edu.

Q1 How confident are you about the following

	Very confident (1)	Confident (2)	Not confident (3)
Submitting articles to journals (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing blog posts (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing proposals for presentations and panels (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing proposals for posters (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Q2 Does your tenure or promotion process require that you publish?

- Yes (1)
- No (2)
- I don't know (3)

Display This Question:

If Does your tenure or promotion process require that you publish? = Yes

Q3 Are you given time for writing as part of your work day?

- Definitely yes (1)
- Probably yes (2)
- Probably not (3)
- Definitely not (4)

Q4 Do you feel like research is part of your work?

- Yes (1)
- No (2)

Q5 Do you feel like you have an actionable plan to complete your article?

- Yes (1)
- Maybe (2)
- No (3)

Q6 What did you find most useful about this workshop?

Q7 What did you find least useful about this workshop?

Q8 Is there anything else you would like the presenters to know?

Appendix 3: Workshop Outline

- 1. Writing habits and finding time to write**
 - a. Activity: “Your personal writing habits” - free writing, ten minutes
 - b. Writing BASE – Helen Sword
 - c. Activity: “An effective writer is a self-aware writer” - free writing, ten minutes
 - d. Demystifying writing
 - e. What could a writing plan look like?
- 2. Intro to article types, mechanics of submission, and peer review**
 - a. Overview of JeSLIB article types and what is involved in each
- 3. Your proposal and finding what to share**
 - a. What do you want people to take away?
 - b. Activity: “Putting the pieces together” - free writing, fifteen minutes
- 4. Formatting your submission**
 - a. JeSLIB-specific formatting requirements
 - b. Double-blind peer review
 - c. Activity: “Outline your article – structured abstract” - structured, twenty minutes
- 5. Communicating clearly**
 - a. Abstracts
 - b. Reference format
 - c. Figures and visualizing information
 - d. Visualization and writing guides
- 6. Tools and techniques to try**
 - a. Productivity Management
 - b. Eisenhower Matrix
 - c. Bullet journal
 - d. Regular Reflections
 - e. Discussion: Tools you use
- 7. Moving forward**

a. Activity: “Create a Timeline” - filling in your calendar – ten minutes

Tables

Table 1. Pre-workshop survey: How confident are you about the following?

	Very confident	Confident	Not confident
Submitting articles to journals	0	3	5
Writing blog posts	3	4	1
Writing proposals for presentations and panels	1	6	1
Writing proposals for posters	4	4	0

Table 2. Post-workshop survey: How confident are you about the following?

	Very confident	Confident	Not confident
Submitting articles to journals	1	6	0
Writing blog posts	4	3	0
Writing proposals for presentations and panels	1	5	1
Writing proposals for posters	6	1	0

Table 3. Pre- and Post-workshop survey: Does your tenure or promotion process require that you publish?

	Yes	No
Does your tenure or promotion process require that you publish?	4	3

Table 4. Pre-workshop survey: Do you feel like you can take the time for writing as part of your work?

	Definitely yes	Probably yes	Probably not	Definitely not
Do you feel like you can take the time for writing as part of your work?	1	2	0	1

Table 5. Post-workshop survey: Do you feel like you can take the time for writing as part of your work?

	Definitely yes	Probably yes	Probably not	Definitely not
Do you feel like you can take the time for writing as part of your work?	1	3	0	0

Table 6. Pre-workshop survey: Do you feel like research is part of your work?

	Yes	No
Do you feel like research is part of your work?	7	1

Table 7. Post-workshop survey: Do you feel like research is part of your work?

	Yes	No
Do you feel like research is part of your work?	6	1

Table 8. Post-workshop survey: Do you feel like you have an actionable plan to complete your article?

	Yes	Maybe	No
Do you feel like you have an actionable plan to complete your article?	5	2	0

